SAMPLE FCCLA Planning Process Score Sheet

Name________________________________  Class___________________________________

FCCLA Program__________________________ Project Title_________________________

Contnet_____________________________________________________________________/possible

Identify Concerns:
List at least 3 legitimate concerns
Selected a top concern which is applicable

Set a Goal
Goal is SMART
S – Specific
M – Measurable
A – Achievable
R – (I’m) Responsible
T – Timeline

Form a Plan
Each element is complete and specific
Who
What
When
Where
Adviser has checked proposed Project
Revisions have been made

Adviser Signature and Date

Act
Each of the elements of “Form A Plan” is complete and accurate:
Who
What
When
Where

Follow-up
Questions are answered completely:
Successful parts
Changes
Follow up activities

Format
All elements are neatly written
Complete thoughts
Computer generated format

Project has been accomplished within the Curriculum

Comments: